

Please find attached the documentation for the January 2019 school holiday program at Mildura South OSHC.

To make a booking, please complete the 2019 OSHC enrolment form plus the booking form as well as the signed permission notes (if attending on the scheduled excursion days).

Once your booking has been confirmed, the fees will be added to your account – the due dates are as follows:

Week 1: fees due by Friday 21st December 2018

Week 2: fees due by Friday 4th January 2019

Week 3: fees due by Friday 11th January 2019

Week 4: fees due by Friday 18th January 2019

If payment has not been received by these dates or arrangements made with me, the booking may be forfeited and given to someone on the waiting list.

All children are to bring their own food each day – a packed lunchbox with morning snack, lunch, afternoon snack as well as their own drink bottle each day. This can be refilled throughout the day. We will be going to Hogs Breath for lunch on Thursday 10th, do not pack lunch for this day, still bring snacks (complete order form attached). There will be a sausage sizzle on Thursday 24th, no need to bring lunch on this day, still bring snacks.

Please be aware that we have children with food allergies at the program (Peanuts, cashews, pistachio and walnuts). If your child/children have any of these on any day, please advise staff upon arrival.

We have access to the kitchen to heat up lunches if your child/children would like to bring in their own pies/sausage rolls/two minute noodles etc. If children are doing this, they are to hand them to staff upon arrival to enable the staff to keep them stored then cooked/heated up for lunch. Please do not bring in food that needs cooking/heating on the incursion and excursion days (Tues 8th, Thurs 10th, Mon 14th, Wed 16th, Wed 23rd, Fri 25th).

On Friday 25th, we will be going to Mercy Theatre after lunch. We will be there during our afternoon snack time and eating this during intermission. Please pack a separate snack to take on the excursion with your child's name clearly labelled on it. Something easy and quick to eat at the venue. Please hand to staff upon arrival to put aside. The return time is approximately **5pm**. Please collect your child from the program after this time.

Children are to wear a hat for outdoor play. Please pack a spare hat each day.

If your child requires medication for the day, please complete a medication form with either myself or Kylie upon arrival with dosage details. Medication is to be clearly labelled with the child's details and must be in the **original container**.

We do not encourage children to bring in their own toys to the program. We have a variety of toys and equipment that the children can use throughout the day.

Please also label all items (drink bottles, lunch boxes, hats, clothing etc) as there are many items left over each day.

Respectful, considerate behaviour towards each other, staff and in/excursion staff is expected at all times.

We are not obliged to have children at our program who refuse to comply with our agreed behaviour policy. Depending on the severity of the behaviour, parents will be contacted and will need to collect their child/children from the program as soon as possible. Bullying, teasing, bad language and the lack of respect towards staff or towards other children will not be tolerated. Parents must be contactable at all times or have a contact that is able to collect the child as soon as possible.

Should you require further information, please contact me at any time.

With many thanks,

Kerri

Kerri Abbott, OSHC Coordinator
Mildura South Primary School



















oshp@msps.vic.edu.au

Phone: 03 5018 6028 / 0408 232 143



Mildura South Primary School Outside School Hours Care
 Vacation Care Plan 2nd January 2019 to 25th January 2019
 8.00am to 6.00pm on scheduled days - Ph: 5018 6028 / 0408 232 143



Week	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	31st December	1st January	2nd January	3rd January	4th January
1	NO PROGRAM	NO PROGRAM	TRAFFIC LIGHT WEEK WEAR THE COLOUR RED CALENDAR CRAFT ALL HOLIDAYS 	TRAFFIC LIGHT WEEK WEAR THE COLOUR ORANGE SANDPIT FUN MAKE SANDCASTLES 	TRAFFIC LIGHT WEEK WEAR THE COLOUR GREEN ORIGAMI CRAFT 
2	7th January JUST DANCE Wear comfortable clothes for dancing! 	8th January EXCURSION TO CINEMA 'RALPH BREAKS THE INTERNET' RATED PG 	9th January SPRINKLER FUN DAY Bring bathers and a towel 	10th January EXCURSION TO HOGS BREATH FOR LUNCH 	11th January BINGO Prizes on offer with lots of fun bingo games 
3	14th January EXCURSION TO TEN PIN BOWLING 	15th January DRESS UP AS A PIRATE Wear your favourite pirate outfit today 	16th January INCURSION BUNNINGS & ICECREAM!! Staff from Bunnings will be visiting us to help with some DIY activities 	17th January CRAZY HAIR DAY & PHOTO BOOTH 	18th January PARTY DAY Today we will be having a party to celebrate anyone who has a birthday this month! 
4	21st January SPRINKLER FUN DAY Bring bathers and a towel 	22nd January KIDS IN THE KITCHEN Fruit Kebabs and pancake fruit faces 	23rd January EXCURSION TO CINEMA 'HOW TO TRAIN YOUR DRAGON The Hidden World' RATED PG 	24th January AUSTRALIA DAY CELEBRATIONS SAUSAGE SIZZLE Dress up in your Aussie colours! 	25th January EXCURSION TO MERCY THEATRE RAPUNZEL PANTOMIME 

PLEASE PACK A DRINK BOTTLE AND A HAT EVERY DAY!!!

This is general guide only and all effort will be made to achieve these plans. We have a variety of activities, sporting games and group games available at the service each day.

All children are to bring their own food each day (morning snack, lunch and afternoon snack)

Please do not bring food that needs cooking or heating up on the in/excursion days, thank you: Tues 8th, Thurs 10th, Mon 14th Wed 16th, Wed 23rd, Fri 25th



Child/Children's name:

Mildura South Primary School Outside School Hours Care (OSHC)

BOOKING FORM – Vacation Care: Wednesday 2nd January 2019 to Friday 25th January 2019. To make a booking, please tick the days you require on this form and either return this form to the Outside School Hours office or email the information to: oshp@msps.vic.edu.au Bookings will be taken until all places are filled with a waiting list if necessary. Once your booking has been confirmed by the OSHC office, fees will be added to your account. **If you cancel a booked day, you are still charged unless we can fill that vacancy with another child on the waiting list. Please complete the 2019 OSHC enrolment form and return when making your booking.** Any outstanding OSHC fees are to be paid in full before new bookings can be accepted. The full fee is \$45 per day per child plus additional costs for in/excursions, as listed below. Please also sign the Permission notification report if your child/children are attending on these days and return with this booking form. Statement of fees will be sent via email at least one week prior to the due date. Payments can be made over the phone with Credit Card or in person with cash or Eftpos.

**PLEASE NOTE ACCORDING TO AUSTRALIAN GOVERNMENT GUIDELINES:
THERE ARE TWO LEVELS OF PRIORITY WHICH WE MUST FOLLOW.**

Priority 1. – A Child at risk of serious abuse or neglect receiving Additional Child Care Subsidy.

Priority 2. – A child of a single parent who satisfies, or parents who both satisfy the activity test through paid employment

Week 1 (fee payment due by Friday 21st Dec 2018)

Date	Tick to indicate booking	Additional Cost (less subsidy if applicable)	Number of children
Monday 31 st December	XXXXX NO PROGRAM XXXXX		
Tuesday 1 st January	XXXXX NO PROGRAM XXXXX		
Wednesday 2 nd January			
Thursday 3 rd January			
Friday 4 th January			
TOTAL DAYS THIS WEEK:			

Week 2 (fee payment due by Friday 4th Jan 2019)

Date	Tick to indicate booking	Additional Cost (less subsidy if applicable)	Number of children
Monday 7 th January			
Tuesday 8 th January		\$13.00 Cinema	
Wednesday 9 th January			
Thursday 10 th January		\$14.50 Hogs Breath	
Friday 11 th January			
TOTAL DAYS THIS WEEK:			

Week 2 and 3 over page...

Week 3 (fee payment due by Friday 11th Jan 2019)

Date	Tick to indicate booking	Additional Cost (less subsidy if applicable)	Number of children
Monday 14 th January		\$11.00 Ten Pin Bowling	
Tuesday 15 th January			
Wednesday 16 th January		\$2.00 Bunnings & Ice cream	
Thursday 17 th January			
Friday 18 th January			
TOTAL DAYS THIS WEEK:			

Week 4 (fee payment due by Friday 18th Jan 2019)

Date	Tick to indicate booking	Additional Cost (less subsidy if applicable)	Number of children
Monday 21 st January			
Tuesday 22 nd January			
Wednesday 23 rd January		\$13.00 Cinema	
Thursday 24 th January		BBQ \$3.00	
Friday 25 th January		\$15.00 Pantomime	
TOTAL DAYS THIS WEEK:			

OFFICE USE ONLY			
T	E	I	P
Date	_____		
Time	_____		
Sign	_____		

RETURN THIS PAGE

Once your booking has been confirmed by the OSHC office, fees will be added to your account. **If you cancel a booked day, you are still charged unless we can fill that vacancy with another child on the waiting list.**

Mildura South Primary School Outside School Hours Care

Telephone: 5018 6028 / 0408 232 143

Permission Notification Report

Cinema

- Date:** Tuesday 8th January 2019
- Details of excursion:** Depart school at 9.45am, return approximately 12.30pm
- Destination:** Wallis Cinema, Deakin Avenue Mildura
- Purpose of excursion:** While at the cinema, staff and children will be seated together to watch "Ralph Breaks the Internet" rated PG
- Transport method:** Public Bus – Buslink
- Adult responsibility:** Kerri Abbott (Coordinator) phone: 0408 232 143
- Cost:** \$13.00 (this will be included in your fees)
- Special requirements:** **Do not bring food or spending money to the cinema.**

The Educator to child ratio for this excursion is 1 to 15 children. There will be approximately 60 children attending including additional needs children, accompanied by 10 staff.

A risk assessment for this excursion is available to view at the service.

Please keep this section, tear off below and return the bottom section when making your booking

Wallis Cinema – Tuesday 8th January 2019

Please sign below to consent to your child attending this excursion.

In the event of accident or illness, you authorise the person in charge of the excursion to consent where it is impracticable to communicate with you to your child receiving such medical or surgical treatment as may be deemed necessary.

Child/Children's name/s: _____

Person to be contacted in case of emergency: _____

Contact phone number: _____

Signature: _____ Date: _____

Mildura South Primary School Outside School Hours Care

Telephone: 5018 6028 / 0408 232 143

Permission Notification Report

Hogs Breath

Date: Thursday 10th January 2019
Details of excursion: Depart school at 11.45am, return approximately 1.00pm
Destination: Hogs Breath, Deakin Avenue Mildura
Purpose of excursion: While at Hogs Breath, children will be seated together to eat lunch, children will have lunch, ice cream and a drink.
Transport method: Public Bus – Buslink
Adult responsibility: Kerri Abbott (Coordinator) phone: 0408 232 143
Cost: \$14.50 (this will be included in your fees)
Special requirements: **Complete and return lunch order with your booking.**

The Educator to child ratio for this excursion is 1 to 15 children. There will be approximately 60 children attending including additional needs children, accompanied by 10 staff.

A risk assessment for this excursion is available to view at the service.

Please keep this section, tear off below and return the bottom section when making your booking

HOGS BREATH MENU Thursday 10th January 2019

CHILD 1:

CHILD 2:

- CRUMBED FLATHEAD & CURLY FRIES
- CHEESE BURGER & CURLY FRIES
- CHICKEN NUGGETS & CURLY FRIES
- SPAGHETTI
- CHEESE PIZZA

- CRUMBED FLATHEAD & CURLY FRIES
- CHEESE BURGER & CURLY FRIES
- CHICKEN NUGGETS & CURLY FRIES
- SPAGHETTI
- CHEESE PIZZA

DIET COKE LEMONADE

DIET COKE LEMONADE

LEMON WATER

LEMON WATER

Children will also receive vanilla ice cream following lunch. The cost of today's lunch will be included in your account

Hogs Breath – Thursday 10th January 2019

Please sign below to consent to your child attending this excursion.

In the event of accident or illness, you authorise the person in charge of the excursion to consent where it is impracticable to communicate with you to your child receiving such medical or surgical treatment as may be deemed necessary.

Child/Children's name/s: _____

Person to be contacted in case of emergency: _____

Contact phone number: _____

Signature: _____ Date: _____

Mildura South Primary School Outside School Hours Care

Telephone: 5018 6028 / 0408 232 143

Permission Notification Report

Ten Pin Bowling

- Date:** Monday 14th January 2019
- Details of excursion:** Depart school at 10.15am, return approximately 12.15pm
- Destination:** Ten Pin Bowling, King Avenue Mildura
- Purpose of excursion:** While at bowling, children will be in groups of six with one staff member in each group to play one game of bowling.
- Transport method:** Public Bus – Buslink
- Adult responsibility:** Kerri Abbott (Coordinator) phone: 0408 232 143
- Cost:** \$11.00 (this will be included in your fees)
- Special requirements:** **Wear enclosed shoes. Do not bring spending money.**

The Educator to child ratio for this excursion is 1 to 15 children. There will be approximately 60 children attending including additional needs children, accompanied by 10 staff.

A risk assessment for this excursion is available to view at the service.

Please keep this section, tear off below and return the bottom section when making your booking

Ten Pin Bowling - 14th January 2019

Please sign below to consent to your child attending this excursion.

In the event of accident or illness, you authorise the person in charge of the excursion to consent where it is impracticable to communicate with you to your child receiving such medical or surgical treatment as may be deemed necessary.

Child/Children's name/s: _____

Person to be contacted in case of emergency: _____

Contact phone number: _____

Signature: _____ Date: _____

Mildura South Primary School Outside School Hours Care

Telephone: 5018 6028 / 0408 232 143

Permission Notification Report

Cinema

- Date:** Wednesday 23rd January 2019
- Details of excursion:** Depart school at 9.45am, return approximately 12.30pm
- Destination:** Wallis Cinema, Deakin Avenue Mildura
- Purpose of excursion:** While at the cinema, staff and children will be seated together to watch "How to train your Dragon, the hidden world" rated PG
- Transport method:** Public Bus – Buslink
- Adult responsibility:** Kerri Abbott (Coordinator) phone: 0408 232 143
- Cost:** \$13.00 (this will be included in your fees)
- Special requirements:** **Do not bring food or spending money to the cinema.**

The Educator to child ratio for this excursion is 1 to 15 children. There will be approximately 60 children attending including additional needs children, accompanied by 10 staff.

A risk assessment for this excursion is available to view at the service.

Please keep this section, tear off below and return the bottom section when making your booking

Wallis Cinema – Wednesday 23rd January 2019

Please sign below to consent to your child attending this excursion.

In the event of accident or illness, you authorise the person in charge of the excursion to consent where it is impracticable to communicate with you to your child receiving such medical or surgical treatment as may be deemed necessary.

Child/Children's name/s: _____

Person to be contacted in case of emergency: _____

Contact phone number: _____

Signature: _____ Date: _____

Mildura South Primary School Outside School Hours Care

Telephone: 5018 6028 / 0408 232 143

Permission Notification Report

Mercy Theatre (Pantomime)

- Date:** Friday 25th January 2019
- Details of excursion:** Depart school at 12.45pm, return approximately 5.00pm
- Destination:** Mercy Theatre, Cureton Avenue Mildura
- Purpose of excursion:** While at the theatre, children and staff will be seated together to watch Rapunzel Pantomime which is a production of the Musical Society.
- Transport method:** Public Bus - Buslink
- Adult responsibility:** Kerri Abbott (Coordinator) phone: 0408 232 143
- Cost:** \$15.00 (this will be included in your fees)
- Special requirements:** **Bring afternoon snack – in a separate bag labelled with child’s name.**

The Educator to child ratio for this excursion is 1 to 15 children. There will be approximately 60 children attending including additional needs children, accompanied by 10 staff.

A risk assessment for this excursion is available to view at the service.

Please keep this section, tear off below and return the bottom section when making your booking

Mercy Theatre – 25th January 2019

Please sign below to consent to your child attending this excursion.

In the event of accident or illness, you authorise the person in charge of the excursion to consent where it is impracticable to communicate with you to your child receiving such medical or surgical treatment as may be deemed necessary.

Child/Children’s name/s: _____

Person to be contacted in case of emergency: _____

Contact phone number: _____

Signature: _____ Date: _____